

### **DIRECT PAYMENT PLAN**

**Pope County** is making available another convenient way to pay your property taxes with the Direct Payment Plan.

You can have your property tax payment automatically deducted from your checking or savings account at your financial institution on a semi-annual basis.

#### The Direct Payment Plan will help you:

- ✓ Save time writing and mailing checks
- ✓ Save money in postage and bank fees
- ✓ Eliminate the worry of late payment/lost checks and associated penalties
- ✓ Be assured your tax payment is always made on time-even if you're out of town

#### How does the Direct Payment Plan work?

You authorize payments to be made from your checking or savings account according to the following schedule:

May 15<sup>th</sup> ½ of the annual tax payment
October 15<sup>th</sup> (Non Ag Parcels) ½ of the annual tax payment
November 15<sup>th</sup> (Ag Parcels) ½ of the annual tax payment

Proof of payment will appear on your bank statement. The authority you give Pope County to charge your account will remain in effect until **YOU** notify us **in writing** to terminate the authorization.

Take advantage of this service by completing the attached authorization form and return it to us by the following dates:

April 15th For first ½ taxes payable May 15th

September 15th For first ½ taxes payable October or November 15th

#### This form (found on the reverse side) along with a voided check may be:

Mailed to: Pope County Auditor/Treasurer's Office

130 East Minnesota Ave, Suite 218

Glenwood, MN 56334

**Faxed to:** 320-634-3087

Emailed to: mindy.hoffmann@co.pope.mn.us

If you have any questions, please contact our office at 320-634-7706.

# POPE COUNTY, MINNESOTA

Authorization for Direct Payment of Property Taxes

## 9 Digit Property ID Number(s)

Taxpayer's Name  (First)  (Last)  Taxpayer's Unit #  (City)  (State)  (City)  (State)  (Email Address)  Name on Account  Name of Financial Institution  Address of Financial Institution  Address of Financial Institution  Address of Financial Institution  Address of Financial Institution  CHECKING SAVINGS  Attach a voided check that has the bank's routing or transit number included. Please note: If you chose to have withdrawal from your savings account, you must obtain the appropriate routing/transit nformation from your financial institution. The routing/transit information on your savings deposit or withdrawal slip is not accurate for direct deposit purposes.  Routing/Transit Number (Must be 9 digits)  Account Number (Up to 17 digits)  Mail Completed and Signed Form To: Pope County Auditor/Treasurer's Office 130 East Minnesota Ave Suite 218 Glenwood MN 56334  I hereby authorize Pope County to debit my (our) account for payment of real estate taxes for property described above. This authority is to remain in effect until Pope County has received w notification to terminate this authorization or Pope County requires termination and notifies me.																	
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